

ARCHIVAL POLICY

1. INTRODUCTION

The Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“new Regulations”) requires listed companies to disclose on its website all such events or information which has been disclosed to stock exchange(s) under Regulation 30 of the new Regulations, and such disclosures shall be hosted on the website of the company for a minimum period of five years and thereafter as per the archival policy of the company, as disclosed on its website.

This Policy is framed in accordance with the new Regulations notified on 2nd September 2015 and other SEBI Circulars as specified in this regard. This policy shall be effective from 1st December 2015 being the date when the new Regulations become effective.

2. SCOPE

This policy covers all events or information which has been disclosed to Stock Exchange(s) under Regulation 30 of the new Regulations.

3. POLICY

The events or information which has been disclosed by the Company to the Stock Exchange(s) under Regulation 30 of the new Regulations will be hosted on the website of the Company for a period of two/five years as the case may be from date of its initial posting/ hosting and preserved in accordance with clause (b) of Regulation 9 of SEBI (LODR) Regulations, 2015.

Upon the expiry of the two/five-year period as the case may be, such disclosures may be removed or deleted from the website, subject to the applicable provisions of the regulations and the archival policy of the Company.

4. DISSEMINATION OF POLICY

This Policy shall be hosted on the intra-net and website of the Company.

5. LIMITATION AND AMENDMENT:

In the event of any conflict between the provisions of this Policy and of the Act or Listing Regulations or any other statutory enactments, rules, the provisions of such Act or Listing Regulations or statutory enactments, rules shall prevail over and automatically be applicable to this Policy and the relevant provisions of the Policy would be amended/modified in due course to make it consistent with the law.

Any subsequent amendment/modification in the Act, SEBI Listing regulations and/or other applicable laws in this regard shall automatically apply to this Policy. In case of any amendment(s), clarification(s), circular(s) etc. issued by the relevant authorities, not being consistent with the provisions laid down under this Policy, then such amendment(s), clarification(s), circular(s) etc. shall prevail upon the provisions herein and this Policy shall stand amended accordingly from the effective date as laid down under such amendment(s), clarification(s), circular(s) etc.

6. EFFECTIVE DATE:

This policy was first approved by the Board of Directors on January 30, 2016 and was reviewed and amended by the Board of Directors on January 31, 2023 which is effective from January 31, 2023 and then amended on January 15, 2025 which will be effective from January 15, 2025.
